

## NOTICE OF MEETING

### Central Iowa Housing Trust Fund Policy Board

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1:00 p.m., Monday, February 24, 2020

Des Moines Area MPO Burnham Conference Room

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### TENTATIVE AGENDA

1. **Call to Order**
2. **VOTE: Approval of Agenda**
3. **REPORT and VOTE:** September 30 meeting minutes; consider approval.
  - [Link to the September 30 meeting minutes.](#)
4. **REPORT: Status of Activities Completed for the Central Iowa Housing Trust Fund**
  - Report on efforts completed to date for the CIHTF.
5. **REPORT and VOTE: State FY 2020 Funding Application – Solicitation of Projects**
  - Report on the proposed application for State FY 2020 funding from local entities; consider approval.
  - The proposed application period is for 2 months. If any funding is not allocated then applications will be taken on a first come, first serve basis.
  - [Link to application materials.](#)
6. **REPORT and VOTE: Future Board Meeting Dates**
  - Report on future board meeting dates.
  - Proposed moving to bi-monthly meetings on the 4<sup>th</sup> Monday of each month at 1:00 PM.
7. **REPORT: Website**
  - Report on website development.
8. **REPORT: Fundraising**
  - Report on upcoming fundraising activities.
9. **REPORT: Story County Housing Trust**
  - Report on administrative contract and work with the Story County Housing Trust.
10. **Other Non-Action Items of Interest to the Committee**
11. **Next Meeting Date – TBD**
12. **Adjournment**

*The established protocol for minutes of this meeting will be to list all attendees, and with each item on which a vote is conducted in the ordinary course in order to take formal action, those voting nay or abstaining will be identified by name. Any member who is absent from the meeting for any period of time during which a vote of the body is taken, is expected to notify the recording secretary at the conclusion of the meeting so that the absence can be duly noted in the minutes. Roll Call votes will be taken as required by law or upon the request of any member that is approved by the chair, and the vote of each member for or against the proposition, or abstention, will be incorporated in the minutes or recorded on a separate sheet attached to the minutes.*

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