

## NOTICE OF MEETING

### Central Iowa Housing Trust Fund Policy Board

–

1:00 – 2:00 p.m., Monday, September 30, 2019  
Des Moines Area MPO Burnham Conference Room

–

### TENTATIVE AGENDA

1. **Call to Order**
2. **VOTE: Approval of Agenda**
3. **REPORT and VOTE:** August 14 meeting minutes; consider approval.
  - [Link to the August 14 meeting minutes.](#)
4. **REPORT: Status of Activities Completed for the Central Iowa Housing Trust Fund**
  - Report on efforts completed to date for the CIHTF.
5. **HEARING: Public Hearing**
  - A public hearing will be held to solicit public comments on the annual plan/budget, updates to the Housing Assistance Plan (HAP), the application to be submitted to the IFA State HTF, the types of projects to be funded, and how funds will be allocated.
  - [Link to the HAP and State HTF application.](#)
6. **REPORT and VOTE: State FY 2020 Funding Application**
  - Report on the application for State FY 2020 funding in the amount of \$285,548; consider approval
  - [Link to application materials.](#)
7. **REPORT and VOTE: Housing Trust Fund Logo and Website**
  - Report on the selection of a logo and website; consider approval.
  - [Link to logo designs.](#)
8. **REPORT: Administration Contract**
  - Report on proposed updates to the administration contract between the CIHTF and the Des Moines Area MPO.
  - A copy will be provided before the meeting.
9. **REPORT: Discuss Project Application Process**
  - Report on the potential application process.
10. **Other Non-Action Items of Interest to the Committee**
11. **Next Meeting Date – TBD**
12. **Adjournment**

*The established protocol for minutes of this meeting will be to list all attendees, and with each item on which a vote is conducted in the ordinary course in order to take formal action, those voting nay or abstaining will be identified by name. Any member who is absent from the meeting for any period of time during which a vote of the body is taken, is expected to notify the recording secretary at the conclusion of the meeting so that the absence can be duly noted in the minutes. Roll Call votes will be taken as required by law or upon the request of any member that is approved by the chair, and the vote of each member for or against the proposition, or abstention, will be incorporated in the minutes or recorded on a separate sheet attached to the minutes.*

*The MPO receives federal funding and may not discriminate against anyone on the basis of race, color, or national origin, according to Title VI of the Civil Rights Act of 1964. For more information or to obtain a Title VI Complaint form, visit [www.dmamp.org/title-vi/](http://www.dmamp.org/title-vi/) or call 515-334-0075.*