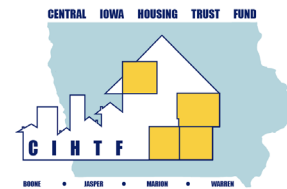


Central Iowa Housing Trust Fund

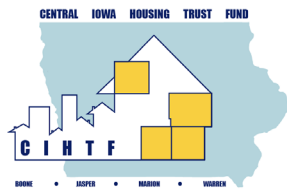
APPLICATION FOR FUNDING – 2021



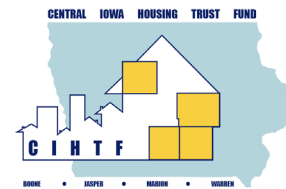
If you or your organization have a proposed affordable housing project in the Central Iowa Housing Trust Fund Region (Boone, Jasper, Marion and Warren Counties) and are interested in receiving a grant or loan from the CIHTF Program, please provide as much of the following information as is currently available.

1. Project Title: Safe Housing for Boone County	
2. Project Address: Throughout Boone County	
3. Name of Applicant Organization:	Assault Care Center Extending Shelter and Support
Contact Person:	Tess Cody
Mailing Address:	PO Box 1429, Ames, IA 50014
Phone: 515-292-0500	Fax:
E-mail: tess@assaultcarecenter.org	Website:
4. Organizational structure: <input checked="" type="checkbox"/> Non-profit entity <input type="checkbox"/> For-profit entity <input type="checkbox"/> Non-profit/For-profit joint venture	
5. Amount requested: <u>\$16,000</u> Type: <input checked="" type="checkbox"/> Grant <input type="checkbox"/> Loan <input type="checkbox"/> Forgivable Loan	
6. Activity Type: <input type="checkbox"/> Predevelopment <input type="checkbox"/> Acquisition <input type="checkbox"/> New Construction <input type="checkbox"/> Mixed Use <input type="checkbox"/> Conversion of Commercial to Residential <input checked="" type="checkbox"/> Other Repair/Renovation	Who will occupy the units? <input type="checkbox"/> Homeowners <input type="checkbox"/> First-time Homeowners <input checked="" type="checkbox"/> Renters <input checked="" type="checkbox"/> Protected Group (elderly, disabled, etc.) Will property be exempt from Property taxes upon project completion? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
7. Current property status: <input type="checkbox"/> Private Owner <input type="checkbox"/> Public Owner <input type="checkbox"/> Non-Profit Owner <input type="checkbox"/> Owner-Occupied <input checked="" type="checkbox"/> Renter-Occupied <input type="checkbox"/> Vacant Structure <input type="checkbox"/> Vacant Lot	

Questions? Contact Andrew Collings at Des Moines Area MPO
acollings@dmampo.org or 515-334-0075



Central Iowa Housing Trust Fund APPLICATION FOR FUNDING – 2021



Number of bedrooms and bathrooms: This project is focused on emergency rent and deposit assistance not construction

Characteristics of clientele/beneficiaries served (elderly, large families, develop mentally disabled, etc.):

Survivors of sexual abuse, domestic abuse, or other violent crimes

Any other relevant data; including any requirement and proposal for inclusionary housing: This project will focus on Boone County

If the proposed program/project involves the acquisition of real properties (i.e. a site for a housing construction project) provide documentation of site control" such as grant, deed or option agreement. If the proposed program/project includes temporary or permanent relocation, provide your Relocation Plan, project residential and or business tenant survey and copies of the General Information Notices sent to each effected household.

Include the cost of relocation in your pro forma/ budget. Attachments can be emailed to Andrew Collings at Des Moines Area MPO acollings@dmampo.org: Through this program, Assault Care Center Extending Shelter and Support (ACCESS) will provide housing advocacy and financial assistance to help survivors of domestic and sexual violence in securing safe housing or in remaining in safe housing in Boone County. For many victims of sexual and domestic violence, the traumatic event they experienced also impacts their finances, access to housing, and support systems. According to the Center for Financial Security, over 90 percent of domestic violence survivors also report experiencing financial abuse by their partner. Financial abuse is a control tactic and can include things like getting a survivor fired, stealing all of the funds from a joint bank account, withholding access to funds, or ruining credit. This project aims to address the housing instability related to financial abuse and the impact of trauma that survivors of domestic and sexual violence experience.

Describe your organization's structure and previous experience in implementing projects similar to the activity proposed. Provide resumes and references for each member of the proposed development team (i.e. developer, architect, consultants, project contractor, etc.). Attachments can be emailed to Andrew Collings at acollings@dmampo.org:

ACCESS has been providing support services to survivors of sexual and domestic violence for 45 years, that majority of that time has included emergency sheltering services and homelessness prevention services. For the last seven years we have been using a housing first approach to addressing homelessness and housing instability. This is a research based intervention of providing new safe housing or maintaining safe housing for families as a primary intervention shown to relieve trauma, stabilize families more quickly, and reduce long-term dependence on system-based assistance overall.

ACCESS employs two certified advocates based out of our Boone County office – one sexual abuse advocate and one domestic abuse advocate. The agency also employs advocates who specialize in housing, advocates who work with youth victims, and advocates who specialize in services for diverse or underserved populations. Our executive director has 13 years of experience in victim services and our finance manager has more than 15 years of experience in financial management. Through this team of advocates, we work to serve residents throughout Boone County.

Our agency is a member of the Iowa Coalition Against Domestic Violence, Iowa Coalition Against Sexual Abuse and Iowa Coalition for Collective Change. Membership in these organizations ensures that ACCESS is able to fully certify all staff at a level that meets the Iowa Code definition of a "legally privileged" advocate.

Briefly describe the goals and objectives to be achieved by the proposed project.

Our goal is for victims who have experienced domestic or sexual violence to have safe housing. A secondary goal is that the housing resources utilized best match the needs of the family to reduce the time they spend experiencing housing instability. To reach these goals we will pursue the following strategies:

- 1) Victims/survivors engage in dialogue and assessment to best understand the barriers they face and the most appropriate resources available.
- 2) Victims/survivors create an action plan for sustaining housing after financial assistance.
- 3) Victims/survivors without safe housing identify, apply for and retain affordable housing.
- 4) Victims/survivors with safe housing identify and address barriers that jeopardize ability to maintain housing.
- 5) Victim/survivors access support services from ACCESS emergency financial assistance, counseling or other supports to help address barriers.

What is the estimated date of construction or program start? Identify and describe your plans to overcome any barriers to the project/program start date (e.g., zoning, environmental issues, and relocation). Attach a list of major benchmarks in the development and implementation of the project, including receipt of funding commitments. Be sure to include completion dates. Attachments can be emailed to Andrew Collings at acollings@dmampo.org:

Safe Housing for Boone County funding from the Boone County Community Endowment would be utilized from award date through December 2021. This is not a construction project. All staff are hired, trained and prepared to implement the project immediately. Client support services, including financial assistance vary in timeline. Cases start by meeting with an advocate and the timeline is directed by the individualized need of the situation. The majority of people experiencing homelessness self resolve within the first 14 days. Because of this, we utilize a progressive engagement strategy that increases contacts after 10 days of housing instability. We aim for survivors who are homeless and utilizing shelter services to be rehoused in less than 30 days on average. We have seen the need for emergency financial support increase due to the COVID-19 pandemic and will prioritize front loading the use of financial assistance funds early in the project period as a direct response to the pandemic.

For proposed rental projects, identify the number of existing units, and rents by apartment size, including inclusionary housing. Include the number of households targeted at Extremely-Low (30% AMI) area median income, Very-Low (50% AMI) area median income, or Low (80% AMI) area median income. Specify what other funds are proposed for the project and the status of each application/commitment of funds. Attach a detailed project pro-forma that includes the development budget with sources and uses of funds, the operating budget and a minimum 15-year cash flow projection. Attachments can be emailed to Andrew Collings at acollings@dmampo.org:

On average, we are seeing survivors needing 1-2 months of rent or rent arrears assistance to stabilize, averaging between \$700-1500 in emergency financial assistance in Boone County. We anticipate serving 15-20 households with these funds. 100% of the households will have an annual income below 50% of the Area Median Income (AMI) and the majority will be under 30% AMI. In recent years, of households provided emergency financial assistance by ACCESS, 75% made under 30% AMI. All of the funds will be used to support the needs of survivors of sexual abuse, domestic abuse, or other violent crimes. The majority of clients we serve are renting one or two bedroom apartments or houses that already exist within Boone County. This project does not include acquisition of real properties and instead focuses on emergency financial assistance in the form of emergency hotel stays, rent, deposit and utilities to ensure that Boone County survivors can attain and maintain safe, rented housing in Boone County.

ACCESS has secured funds from the Crime Victim Assistance Division (CVAD) to support staff time and the Emergency Solutions Grant to support staff time and rent assistance. We are in the process of applying for Boone County United Way funds. Throughout the calendar year we will be, applying for other local grants and fundraising.

Project Overview: Safe Housing for Boone County

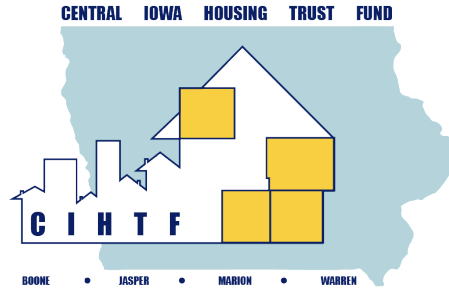
Assault Care Center Extending Shelter and Support

Through this program, Assault Care Center Extending Shelter and Support (ACCESS) will provide housing advocacy and financial assistance to help survivors of domestic and sexual violence in securing safe housing or in remaining in safe housing in Boone County. For many victims of sexual and domestic violence, the traumatic event they experienced also impacts their finances, access to housing, and support systems. According to the Center for Financial Security, over 90 percent of domestic violence survivors also report experiencing financial abuse by their partner. Financial abuse is a control tactic and can include things like getting a survivor fired, stealing all of the funds from a joint bank account, withholding access to funds, or ruining credit. This project aims to address the housing instability related to financial abuse and the impact of trauma that survivors of domestic and sexual violence experience.

We will address homelessness through problem solving, case consultation, landlord mediation, emergency shelter and housing & basic needs financial assistance. In addition, we believe that Boone County citizens are best served in their home communities as much as possible when it is safe to do so. ACCESS provides supportive services and assistance that mitigate crisis and trauma so that victims can recover more quickly. Housing advocacy, short-term hotel stays, case management and financial assistance are tools to help Boone County residents overcome housing instability caused by violence while remaining in Boone County. At times, fleeing an unsafe location is necessary. In these cases we provide emergency shelter for Boone County residents at a location in Ames. Again through housing advocacy, safety planning, case management and financial assistance we work with Boone County survivors to re-stabilize and, often, to return to support systems within Boone County. Overall, Boone County benefits when its citizens are safe and stable, which leads to a healthier, more productive community.

With CIHTF funds, we will provide emergency financial assistance to enable survivors of violence to either secure new safe housing in Boone County or maintain existing safe housing that is in jeopardy due to abuse. On average, we are seeing survivors needing 1-2 months of rent assistance to stabilize, averaging between \$700-1500 in emergency financial assistance. We anticipate serving 15-20 households with these funds. 100% of the households will have an annual income below 50% of the Area Median Income (AMI) and the majority will be under 30% AMI. In recent years, of households provided emergency financial assistance by ACCESS, 75% made under 30% AMI. All of the funds will be used to support the needs of survivors of

sexual abuse, domestic abuse, or other violent crimes. This project does not include acquisition of real properties and instead focuses on emergency financial assistance in the form of emergency hotel stays, rent, deposit and utilities to ensure that Boone County survivors can attain and maintain safe, rented housing in Boone County. We are requesting \$16,000 in funds from CIHTF. Including this request, our total Boone advocacy and housing budget is \$237,195 for CY 2021.



FY 2021 Central Iowa Housing Trust Fund Local Match Document

The applicant understands that a 33.34% match requirement is required for all projects funded by the Central Iowa Housing Trust Fund. Local funds will be given to the Central Iowa Housing Trust Fund before a grant agreement is executed. Such funds will be allocated to the proposed project and drawn down with grant funding.

The applicant understands that local match funding is subject to the same restrictions, guidelines, and other encumbrances as funding awarded by the Central Iowa Housing Trust Fund.

If funding remains unspent by the end of the grant agreement or is returned to the Central Iowa Housing Trust Fund in any capacity, all unallocated local match will be returned to the applicant sans any outstanding or otherwise encumbered funds.

By signing below, the applicant understands and agrees to these conditions.

Applicant Name: Tess Cody

Applicant Organization: Assault Care Center Extending Shelter and Support

Date: 2-14-2021

Applicant Signature: *Tess Cody*

Assault Care Center Extending Shelter and Support

Summary of Staff Experience

Tess Cody, Executive Director

Tess has worked in victim services for 13 years. Her work history includes six years of managing local, state and federal grants and five years administering housing specific programs for survivors of domestic abuse. Tess has been the primary grant writer, manager and reporter for ACCESS for the past three years, managing over \$1 million in state, federal and local grants annually.

Lisa Diggs, Finance Manager

Lisa has over 15 years of financial management experience, including the past four years with ACCESS. In just her tenure at ACCESS she has been the primary person completing financial claims and monthly reconcile for over \$1 million in grant funds annually.

Alicia Ross, Domestic Abuse Program Supervisor and Boone County Lead Advocate

Alicia has over 14 years of experience in victim services and has been the domestic abuse program supervisor for four of those years. During her time at ACCESS she has specialized in domestic abuse services, rural community outreach and court advocacy.

Kristina Griego, Housing and Economic Justice Advocate/Domestic Abuse Advocate

Kristina has over seven years of victim services experience—the majority of which has been at ACCESS. Kristina specializes in assisting domestic abuse survivor experiencing housing instability.

Marcy Webb, Sexual Abuse Program Supervisor and Boone County Lead Advocate

Marcy has over 14 years of experience in victim services. During her time at ACCESS she has specialized in sexual abuse services, rural community outreach and court advocacy. She has supervised a team of six sexual abuse advocates for over six years.

Rachal Glenn, Housing Program Supervisor

Rachal has worked for ACCESS for two years as the housing program supervisor. Her focus is in emergency shelter, rapid rehousing, and homelessness prevention.

Josh Oren, Housing Advocate

Josh has worked for ACCESS for over six years. Josh started as a nighttime shelter advocate. For the last two and a half years, Josh served in the role of housing advocate focusing on helping crime victims move from homeless to housed through our shelter services and preventing homelessness through case management and rent assistance programs.

ACCESS Calendar Year 2021 Boone Budget

Income	Boone County Services CY 2021
CVAD Victim Service Funds	122348
EFSP (FEMA)	1225
ESG- HUD (Housing Federal funds)	32751
ISU Work Study	263
Additional Grants -Including CIHT funds	22093
Boone United Way	7500
Boone Cities and County	3500
General Operations Fundraisers	13822
Individual Donations	13624
Church Donations	3418
Org/Business donations	15552
Interest Income with Endowment	1029
Miscellaneous Income	70
Total Income	237195
Expense	Boone County Services CY 2021
Emergency shelter apartments and utilities	10307
Shelter food and supplies	551
Telecommunications	4697
Client assistance: housing/ basic needs	28940
Office rent	3300
Vehicle expense	1995
Training expense	330
Salaries and wages	127436
Employee benefits and payroll taxes	40131
Utilities	1769
Maintenance and improvements	2213
Interpreters	75
Fundraisers Expense	864
Advertising	375
Dues, reference materials and subscriptions	1545
Copying and printing	1050
Postage and shipping	150
Office supplies	1350
Office equipment	1118
Miscellaneous	225
Contracted Services	3974
Insurance	4800
Total Expense	237195