

MEETING MINUTES
Central Iowa Housing Trust Fund
POLICY BOARD MEETING
Thursday, June 10, 2021 | 1:00 p.m.
Virtual Meeting

Board Members Present:

Rachel Gocken
Brandon Talsma
Deven Markley
Brian Hatch
Greg Piklapp

Others Present:

Andrew Collings, Des Moines Area MPO

Board Members Absent:

Caitlin Otto
Robin Good

1. **Call to Order**

Markley called the June 10, 2021 meeting to order at 1:03 p.m. A quorum was present.

2. **Vote - Approval of Agenda:**

MOTION: A motion was made by Talsma to approve the June 10, 2021 Central Iowa Housing Trust Fund Policy Board meeting agenda and seconded by Gocken.

MOTION CARRIED

3. **Report – May Banking Statement:**

Collings reported on the bank statement for the month of May.

4. **Report and Vote – February Meeting Minutes:**

Collings reported on the proposed grant award contract.

MOTION: A motion was made by Talsma to approve the February meeting minutes and seconded by Hatch.

MOTION CARRIED

5. **Report and Vote – State FY 2021 Funding Application:**

Collings reported on submitted 2021 grant requests, mainly coming out of Marion county's Habitat for Humanity branch. Talsma inquired about the scope of projects.

MOTION: A motion was made by Talsma to approve the requests made by Marion county's Habitat for Humanity and seconded by Hatch.

MOTION CARRIED

6. **Report and Vote – CIHTF 2020 Administration Invoice:**

Collings reported the SCHAT 2020 administration invoice.

MOTION: A motion was made by Gocken to approve the invoice and seconded by Talsma.

MOTION CARRIED

7. **Report and Vote: Heal House Forgivable Loan – Local Match Forgiveness**

Collings reported on the Heal House's request to remove their local match from the forgivable loan. Markley asked for clarification about how this would affect the current budget.

MOTION: A motion was made by Talsma to approve Heal House's request and seconded by Hatch.

MOTION CARRIED

8. **Report: HTF Funding Levels**

Collings reported on potential new funding for housing trust funds from the new state budget.

9. Other Non-Action Items of Interest to the Committee

Collings reported on pending audit results.

10. Next Meeting Date

August 23, 2021 at 1:00 p.m. Hybrid meeting.

11. Adjournment

MOTION: A motion was made by Talsma to adjourn the CIHTF Policy Board meeting at 1:20 p.m. and seconded by Gocken.

MOTION CARRIED