

CENTRAL IOWA HOUSING TRUST FUND

Boone, Jasper, Marion, and Warren Counties

NOTICE OF MEETING

Central Iowa Housing Trust Fund
Board of Directors

–

2:00 PM, Tuesday, June 28, 2023

Hybrid Meeting

420 Watson Powell Jr Way, Suite 200

Des Moines, Iowa 50309

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TENTATIVE AGENDA

1. Call to Order
2. VOTE: Approval of Agenda
3. REPORT and VOTE: April 18, 2023 Meeting Minutes..... Page 2
 - Report on the April 18, 2023 meeting minutes; consider approval
4. REPORT and VOTE: Contract Expiration for 2022 Grantees Page 3
 - Report on 2022 grantees and their spending process, consider approval of contract extensions
5. Other Non-Action Items of Interest to the Board
6. Next Meeting Date – TBD
7. Adjournment

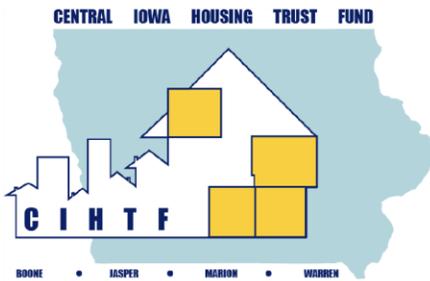
Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/503736957>

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CENTRAL IOWA HOUSING TRUST FUND

Boone, Jasper, Marion, and Warren Counties

June 2023
Item No. 3

ISSUE: Approval of Meeting Minutes

VOTE: Consider approval of the minutes of the April 18, 2023 CIHTF Board Meeting.

BACKGROUND:

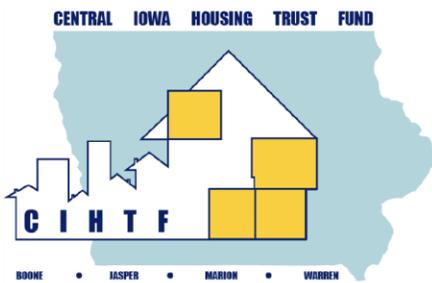
[Click here for a copy of the April 18, 2023 meeting minutes.](#)

RECOMMENDATION:

Approve the minutes of the April 18, 2023 CIHTF Board Meeting.

STAFF CONTACT:

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(515) 334-0075



CENTRAL IOWA HOUSING TRUST FUND

Boone, Jasper, Marion, and Warren Counties

June 2023
Item No. 4

ISSUE: Contract Expiration for 2022 Grantees

VOTE: Consider approval of contract extensions for Jasper County Habitat, Ogden Legacy, and Shelter House Inc. dba The Bridge Home.

BACKGROUND:

- 9 awards were made in February 2022 for housing projects throughout the region.
- Earlier this year the CIHTF Board extended 8 of the 9 contracts to provide additional time.
- Contract terms are dictated by the CIHTF and any changes need to be approved by the CIHTF Board.
- The CIHTF's agreement with IFA expires on 12/31/2023.

Grantee	Amount Awarded	Amount Remaining	Percent Remaining	Will final pay request be submitted by June 30?
ACCESS	\$23,334	\$0.00	0%	N/A
HEAL House	\$69,470	\$6,477.00	9%	Yes
Jasper County	\$11,667	\$0.00	0%	N/A
Jasper County Habitat	\$46,668	\$35,336.00	76%	No
Marion County Habitat	\$46,668	\$0.00	0%	N/A
Melcher-Dallas	\$70,002	\$0.00	0%	N/A
Ogden Legacy	\$35,001	\$12,104.00	35%	No
Shelter House dba The Bridge Home	\$56,675	\$39,104	70%	No
YSS	\$70,002	\$36,068.08	52%	Yes

Jasper County Habitat – Last month staff met with representatives from Jasper County Habitat for Humanity and the Iowa Finance Authority to discuss compliance. IFA was able to confirm the documents CIHTF staff had requested were valid and appropriate. Since that meeting, Jasper County Habitat has submitted the required documentation to ensure compliance on their first pay request. Jasper County Habitat has requested an extension until the end of the year.

Ogden Legacy – Staff has been in communication with the administrator of the Ogden Legacy program. Staff is confident that Ogden Legacy will be able to spend the remaining funds.

Shelter House – Earlier this month staff met with a representative from Shelter House. They have had several changes to staff and the funding requirements have not always been transferred to the new staff. After the recent meeting and subsequent communication, staff is comfortable with their progress their ability to draw the funds in a timely manner.

RECOMMENDATION:

Approve a final contract extension to December 1, 2023 for Jasper County Habitat for Humanity, Ogden Legacy, and Shelter House.

STAFF CONTACTS:

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