

MEETING MINUTES
Central Iowa Housing Trust Fund
BOARD MEETING
Monday, July 28, 2025 | 4:00 p.m.
Hybrid Meeting

Board Members Present:

Deven Markley | Chair
Rachel Gocken
Robin Good *arrived at 4:12*
Margaret Liston
Kirsten Meyers

Board Members Absent:

Brandon Talsma | Vice-Chair
Brian Hatch | Secretary- Treasurer

Others Present:

Andrew Collings, MIPA
Lucas Young, MIPA

1. Call to Order:

Markley called the July 28, 2025 meeting to order at 4:01 p.m. Markley, Gocken, Liston and Meyers voted unanimously to declare a quorum according to Article II Section 11 of the CIHTF Bylaws.

2. Vote - Approval of Agenda:

MOTION: A motion was made by Meyers to approve the July 28, 2025 CIHTF meeting agenda.
Seconded by Liston.

MOTION CARRIED

3. Report and Vote - Approval of Meeting Minutes:

MOTION: A motion was made by Markley to approve the January 27, 2025 CIHTF meeting minutes.
Seconded by Liston.

MOTION CARRIED

4. Report and Vote – FY24 Audit:

Young reported on the Fiscal Year 2024 audit. Discussion ensued.

MOTION: A motion was made by Liston to accept the Fiscal Year 2024 audit. Seconded by Gocken.

MOTION CARRIED

5. Report – Update on the Status of Projects and Outstanding Funding:

Young reported on the status of grantee spending and drawdown. Young noted CY2024 funds were closed out and retorting to the Iowa Finance Authority was complete. Discussion ensued. No action taken.

6. Report and Vote – Application Process for Returned Funds:

Young reported on the need to solicit applications for the returned funds from the Newton Hatchery project. \$50,000 in state dollars are available with the expectation for \$13,900 in local match from the applicant. Discussion ensued.

MOTION: A motion was made by Liston to solicit applications for the returned funds with a due date of August 29, 2025. Seconded by Good.

MOTION CARRIED

7. Report – Update on CY26 Funding:

Young reported that the Iowa Finance Authority has informed the CIHTF that the maximum award for CY26 is \$573,207. Discussion ensued. No action taken.

8. Other Non-Action Items of Interest:

None.

9. Next Meeting Date:

TBD.

10. Adjournment:

Markley adjourned the CIHTF Board meeting at 4:27 p.m.