

MEETING MINUTES
Central Iowa Housing Trust Fund
BOARD MEETING
Thursday, September 11, 2025 | 9:00 p.m.
Hybrid Meeting

Board Members Present:

Deven Markley | Chair
Brandon Talsma | Vice-Chair
Brian Hatch | Secretary- Treasurer
Rachel Gocken
Margaret Liston
Kirsten Meyers

Board Members Absent:

Robin Good

Others Present:

Andrew Collings, MIPA
Lucas Young, MIPA

1. Call to Order:

Markley called the September 11, 2025 meeting to order at 9:01 a.m.

2. Vote - Approval of Agenda:

MOTION: A motion was made by Liston to approve the September 11, 2025 CIHTF meeting agenda.
Seconded by Hatch.

MOTION CARRIED

3. Report and Vote - Approval of Meeting Minutes:

MOTION: A motion was made by Meyers to approve the July 28, 2025 CIHTF meeting minutes.
Seconded by Liston.

MOTION CARRIED

4. Report and Vote – Election of CIHTF Board Members:

Young reported that three 3-year positions are expiring in September: Markley, Talsma, & Hatch. Discussion ensued.

MOTION: A motion was made by Markley to appoint Markley, Talsma, and Hatch to a 3-year term.
Seconded by Meyers.

MOTION CARRIED

5. Report and Vote – Election of CIHTF Board Officers:

Young reported that a slate of officers needs to be appointed for the upcoming year. Discussion ensued.

MOTION: A motion was made by Gocken for a slate of Markley, Chair; Talsma, Vice-Chair; and Hatch, Secretary/Treasurer. Seconded by Meyers.

MOTION CARRIED

6. Report and Vote – Applications for Mid-Year Funding Opportunity:

Young reported on the applications received from The HEAL House and Habitat for Humanity of Marion County. Discussion ensued.

MOTION: A motion was made by Meyers to award \$20,000 to The HEAL House and \$30,000 to Habitat for Humanity of Marion County. Seconded by Hatch.

MOTION CARRIED

7. Public Hearing:

Markley opened the public hearing for the 2026 Housing Assistance Plan. Young provided an update on the HAP and IFA application. Discussion ensued. No members from the public provided comments ahead of time or were in attendance to provide comment. Markley closed the public hearing.

8. Report and Vote – 2026 Housing Assistance Plan:

Young reported that as part of the annual application process the HAP is updated. Discussion ensued.

MOTION: A motion was made by Hatch to approve the 2026 Housing Assistance Plan. Seconded by Gocken.

MOTION CARRIED

9. Report and Vote – FY2026 IFA Funding Application:

Young reported on the annual application to IFA for funding. The request is for \$573,207 with a local match requirement of 25% or \$143,302.

MOTION: A motion was made by Liston to approve the 2026 Housing Assistance Plan. Seconded by Gocken.

MOTION CARRIED

10. Report and Vote – CIHTF 2026 Application Schedule:

Young reported on the proposed 2026 application schedule. The proposed timeline would mimic the schedule from last year: October 2025 open application, applications due early January, and board meeting near the end of January to make awards. Discussion ensued.

MOTION: A motion was made by Markley to approve the schedule as presented. Seconded by Hatch.

MOTION CARRIED

11. Other Non-Action Items of Interest:

None.

12. Next Meeting Date:

TBD.

13. Adjournment:

Markley adjourned the CIHTF Board meeting at 9:20 am.